Call to Order and Approval of Minutes

- Chair Timothy Bigby called the meeting to order at 5:02 p.m.
- Minutes for the August 4, 2009 meeting were submitted for approval.

Chair Announcements

- Dr Bigby welcomed the new members of the Council and initiated member introductions.
- Dr Bigby then asked for input regarding possible areas of focus for the council in the year ahead.

Vice Chancellor’s Announcements –

- Dr Brenner had another commitment and was unable to attend. He asked Dr

August minutes were approved. Many ideas were suggested during the roundtable that followed Chair Bigby’s request. These included:
- What input should HSFC communicate to the Health Sciences administration?
- How can the Council gather the most input from the faculty?
- Stay apprised of the developments around the new curriculum.
- Request a visit from Robert Dynes to hear his views on working with UCOP. Dr Bigby requested that the members send him specific questions to ensure we can provide him with specific issues of interest to the Council in our invitation.
- Should we invite Henry Powell to discuss the Academic Senate process as he is currently Vice Chair?
- Further updates on the CSSD affiliation.
- Invite CAP to present an overview so the members can better understand their process.
- A suggestion was made that various ORUs present to the Council.
- Private granting institutions feel the NIH indirect rate is very high. Can anything be done about this?
- Would like to better understand UCSD’s possible international ventures.
<table>
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<th>Guest Speaker – Ruth Covell, MD and Kristen Bell, MD, Associated Health Professionals</th>
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<td>• Dr Covell has been responsible for the AHPEC committee for many years. In anticipation of her departure, the Council asked to better understand this committee.</td>
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<td>• HSFC made it clear they felt this work is important to the Health Sciences. Some suggestions included:</td>
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<td>• Add a few examples to the letter soliciting program to show the faculty what types of things qualify for AHPEC review.</td>
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Gary Firestein, MD for David Brenner, MD

Firestein to provide updates in his absence.

- The Institutional Official (IO) is a federally-mandated position that is responsible for human research subjects. An audit by campus of the Human Research Protections Program raised a potential concern for conflict of interest if the IO is in Health Sciences due to the concomitant responsibility to supporting and expanding clinical research. The Dean’s office feels that the IO position requires special skills that are best met by someone in HS with clinical research expertise. Discussions are ongoing between the VC of Research, the Chancellor, and the VC of HS on the best way to proceed.

- Discussions are in progress with Campus for Health Sciences to be responsible for its contracts and grants. UCLA Health Sciences and Scripps Institute of Oceanography at UCSD successfully manage their own portfolio, indicating a precedent for this change. Health Sciences believes it can perform this work more cost effectively and would save the campus money.

- Dr Firestein said discussions are in progress to consider changes in technology transfer procedures, such as for phase III clinical trials. The goal is to increase local control and avoid prolonged negotiations with sponsors when the possibility of new intellectual property is remote.
### Education Committee or AHPEC

Dr Covell provided an excellent overview and Dr Bell, who has served on AHPEC since 2003 and is the current Chair, stressed how vital Dr Covell’s participation has been during her years on the committee.

- AHPEC is responsible for academic review of existing and new programs (both UCSD-based and other programs that desire an affiliation for clinical training) for education in the associated health professions, including impact on training of medical and SSPPS students and residents, quality of program, liability, cost, etc. There are 55 programs on AHPEC review schedule at this time, including internal programs. Initial reviews are for two years and subsequent reviews are for three years.
- One of the problems the committee faces is finding out about all of these programs. AHPEC should review every program with anyone doing any type of clinical work. There are large programs often run by institutions or individuals that understand the need for formal review. However there are a number of individual arrangements and small programs that can slip through the cracks. At this time, the only outreach is a letter from the CEO of the Medical Center and Dr Covell that goes out annually describing the required review process. Additionally, programs are identified when affiliation agreements are requested.
- Many issues are resolved during the AHPEC review, including who is the sponsoring organization; what is the level of quality for both the sponsor and the program; who is supervising the students;

- Post the guidelines, process, and procedures to the appropriate website, so there is a single source of information readily available.
- HSFC will work with Dr Covell to ensure this committee is properly supporting going forward.
among others. Once these are resolved and AHPEC has approved, the organization can work with the Medical Center attorneys to enter into the necessary formal agreement.

- AHPEC requires considerable faculty and administrative time and effort but there are considerable recruitment advantages. The UCSD work opportunities are made known to a wide range of trainees and the Medical Center has the opportunity to observe trainees before making decisions to hire.
- AHPEC has five to seven members and meets monthly to review programs. Dr Covell and her assistant do the bulk of the work. Much of the work is administrative, however Dr Covell answers a great many technical questions each month. Dr Covell maintains all of the committee’s files.

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<th>Old Business</th>
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<td>• Leslie Franz reported that Campus has agreed to announce this as a pilot program. The announcement will go out campus-wide this week and then we will begin posting signs around the Health Sciences campus. It is hoped that the signage will give people the OK to confront smokers as the only enforcement at this time will be peer pressure. The Medical Center will work to eliminate their current designated smoking areas in the next few months. The pilot program will run for 12 months and will then be proposed as a permanent change. Campus is watching this pilot carefully as they plan to follow suit if the program is successful.</td>
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<th>New Business</th>
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**Adjournment**
- The meeting was adjourned at 6:10 p.m.

**ACTION ITEMS**
- Follow-up with Dr Savoia and Ms Slaughter regarding answers to questions common to all reviews
- Patrice Lock to ask Cindy to send an email updating on her progress consolidating common answers into one single resource for sub-specialty programs. UPDATE as of June 18, 2008: anticipate working on this after class year is started; follow-up Oct 1, 2008 UPDATE as of October 2, 2008: Dr Savoia is not sure when they will be able to get to this project, but she will advise the Council when they do.
- Schedule the Tech Transfer Faculty Survey Report
- Dr Lieber to advise when ready to present

**NEXT MEETING**
- Tuesday, October 6 2009, 5:00 to 6:30 pm
  - Dean’s Large Conference Room BSB1320
# HEALTH SCIENCES FACULTY COUNCIL ATTENDANCE ROSTER

## 2008 - 2009

### ATTENDANCE ROSTER – 2009-2010

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<th>Name</th>
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## VOTING

- Timothy Bigby
- Ravindra Mehta
- Gary Firestein
- J Allen McCutchan
- Debbie Spector
- John Daly
- David Bazzo
- Meg Richman
- Douglas Conrad
- Lars Eckman
- Renate Pilz
- Ellen Beck
- David Herold
- Rick Lieber
- Sharon Reed
- Sonia Ancoli-Israel
- Tracy Handel
- Jan Hirsch

## EX OFFICIO

- David Brenner
- Leslie Franz
- Gordon Gill
- Tom Jackiewicz
- Tom McAfee
- Andy Ries
- Mia Savoia
- Robert Smith

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Please standardize on ‘+’ = Present, ‘-’ = Absent and ‘X’ = Excused Absence, Thank you!