System Questions

1. How do I set up a new account in OATS?
2. How do I log in to the system?
3. What is the purpose of the help text? Can I turn it off?
4. Does the system timeout?
5. I have no activities to disclose, how do I complete my annual certification in this case?
6. How do I track the status of the activities which I have already submitted?
7. I have the opportunity to engage in outside employment that will also benefit my research portfolio. What boxes should I check on the form?
8. I am entering an activity that will extend beyond the fiscal year (beyond June 30). Why do I get an error message when I choose an end date that is after June 30 of the current year?
9. Why are there Category III activities, such as, "reviewing manuscripts" and "acting in an editorial capacity" listed on the "enter an activity" form?
10. I plan to involve a student in my outside activity. What should I know before clicking ‘yes’ on the "enter an activity" form?
11. My question is not listed, what should I do?

Policy Questions

1. What is Conflict of Commitment?
2. What is the difference between Conflict of Commitment and Conflict of Interest?
3. Where can I find the UC Policy on Conflict of Commitment?
4. Am I subject to the Conflict of Commitment Policy?
5. Does this policy include uncompensated Outside Professional Activity?
6. What are the requirements associated with Categories I, II & III?
7. What are the consequences of failure to comply with this policy?
8. I have a question that is not listed here, what should I do?
1. How do I set up a new account in OATS?
   If you are a senate faculty member, including those in the Lecturer with Security of Employment and Adjunct Professor series, with a current appointment of at least 50%, you should already have an account. If you are not able to login with your UCSD ID and Password, send an email to esr-oats@ucsd.edu for assistance.

2. How do I log in to the system?
   The UC OATS system is a website that can be accessed via the following link: https://ucsd.ucoats.org. Click the green “Log in to OATS” button. Then use your normal single sign-on process to log into the system.