Emeritus Titles for Non-Academic Senate Members

Academic appointees who are not members of the Academic Senate may be nominated for Emeritus status based upon the following criteria:

- at least ten years of University service;
- attainment of the highest rank in the individual’s title series
- evidence of noteworthy and meritorious contributions to the educational mission and programs of the University.

A. Nominations for Individuals Subject to Academic Senate Review

Nominations for individuals subject to Academic Senate review (Adjunct Professor, Research Scientist) are reviewed by the appropriate committee of the Academic Senate (CAP). Final approval rests with the Senior Vice Chancellor for Academic Affairs.

B. Nominations for Individuals Not Subject to Academic Senate Review

For individuals in the School of Medicine not subject to Academic Senate review (Health Sciences Salaried Clinical Professor), the procedure for conferring Emeritus status will follow the guidelines provided in APM-120. The Department may nominate eligible individuals who meet the criteria specified in APM-120:

- Professor rank
- At least ten years of service
- Noteworthy and meritorious contributions

SOMCAP will review all requests for Emeritus status in the Health Sciences Salaried Clinical Series. Final approval rests with the SOM Associate Dean for Academic Affairs who will notify the nominee and department in writing of the conferral of the title suffix Emeritus.

C. Procedures to nominate non-Senate faculty for Emeritus appointment

- Adjunct Professor or Research Scientist
  1. Department proposes candidate for Emeritus title with justification – addressed to the Senior Vice Chancellor
  2. Proposal forwarded to CAP for review
  3. Senior Vice Chancellor notifies candidate and department
  4. Enter in PPS

- Health Sciences Salaried Clinical Professor
  1. Department proposes candidate for Emeritus title with justification – addressed to the Associate Dean for Academic Affairs
  2. Proposal forwarded to SOMCAP for review
  3. Associate Dean for Academic Affairs notifies candidate and department
  4. Enter in PPS