### Reasons for Non-Completion

**CAMS**

- **Parent Unavailable** – Used when there is no parent/caregiver in the client’s life (e.g., client lives in CWS group home, Polinsky, San Pasqual Academy).

- **Youth Unavailable** – Used when client is unavailable (e.g., client is at an inpatient hospital setting or Juvenile Hall for a short period of time).

- **No Contact with Family** – Used at discharge if there has been no contact at all with the family or client and services cannot continue to be delivered.

- **Youth Age** – Used when client is under the age of 11 and cannot complete the Y-CAMS.

- **Other Reason (specify in Notes)** – Used when forms were not completed for a reason other than those listed. The reason should be entered in the Notes tab. Possible reasons include caregiver impairment, language issues or client is 18+ and there is no parental involvement. 

  Please note: If client is 18+ years of age, P-CAMS should be administered whenever parent is involved.

- **Refused** – Used when the program administered the form to the client or family, but they refused to complete the form. This includes when forms are mailed to the families’ home and not returned.

- **Meds ONLY client** – Used at Discharge when client has received medication management services only and will no longer receive services at the program.

  Please note: Re-administration of CAMS is required when client transitions out of treatment to meds only, therefore this reason should rarely be endorsed.

- **Assessment done within last 2mo.** – Used when CAMS are completed within 2 months (e.g., client was closed within 30 days).

  Please note: Do not re-enter CAMS that were completed within the last 2 months.

**ECBI**

- **Parent Unavailable** – Used when there is no parent/caregiver in the client’s life (e.g., client lives in CWS group home, Polinsky, San Pasqual Academy).

- **No Contact with Family** – Used at discharge if there has been no contact at all with the family or client and services cannot continue to be delivered.

- **Youth Age** – Used when client is under the age of 2.

- **Other Reason (specify in Notes)** – Used when forms were not completed for a reason other than those listed. The reason should be entered in the Notes tab. Possible reasons include caregiver impairment or language issues.

- **Refused** – Used when the program administered the form to the client or family, but they refused to complete the form. This includes when forms are mailed to the families’ home and not returned.

- **Meds ONLY client** – Used at Discharge when client has received medication management services only and will no longer receive services at the program.

  Please note: Re-administration of ECBI is required when client transitions out of treatment to meds only, therefore this reason should rarely be endorsed.

**PESQ**

- **Youth Unavailable** – Used when client is temporarily unavailable, but the case is being kept open (e.g., client is at an inpatient hospital setting or Juvenile Hall for a short period of time).

- **Youth Age** – Used when client is under the age of 12 or over 18.

- **Other Reason (specify in Notes)** – Used when the PESQ was not completed for a reason other than those listed. The reason should be entered in the Notes tab located under Client Information.

- **Refused** – Used when the program administered the form to the client or family, but they refused to complete the form. This includes when forms are mailed to the families’ home and not returned.

- **Assessment done within the last month** – Used when PESQ measure was completed within the last month.

  Please note: Do not re-enter PESQ measure that was completed within the past month.

- **Not eligible due to client status (At-risk)** – Used when client is at-risk for substance abuse or exposure to substance(s). Youth is not currently using substances.