SOCE Data Entry System Training

System of Care Evaluation (SOCE)
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Overview

- Measures
- Administration
- Data Entry System (DES)
- Reports
- Quarterly Data Transfer
Become familiar with the forms...

Which forms are completed at your program?

- Parent/Caregiver CAMS
- Youth CAMS
- SOCE Cover Sheet
- Victimization Scale
- FCBS
- ECBI
- PESQ
Measures

- **CAMS Parent / Caregiver Questionnaire (P-CAMS)**
  - Completed by: Parent / Caregiver
    - Measure completed for children 6+ years of age
    - Answers should reflect child’s behavior over the Last Two Months

- **Eyberg Child Behavior Inventory (ECBI)**
  - Completed by: Parent / Caregiver
    - 0-5 programs - Measure completed for children 2 and older
    - All other County programs - Measure completed for children ages 2-5

- **CAMS Youth Questionnaire (Y-CAMS)**
  - Completed by: Youth, age 11 and older
    - Answers should reflect child’s behavior over the Last Two Months
Optional Forms/Measures

- **System of Care Evaluation-Assessment Cover Sheet**
  - Completed by: Clinician

- **Victimization Scale (CAMS V-Scale)**
  - Completed by: Youth, ages 11 and older
    - Each statement should be answered by whether it has occurred in **the past Six Months**

- **CAMS Clinician Questionnaire**
  - Completed by: Primary staff
    - Complete if a parent/caregiver is not available (e.g. client is in a group home)
    - The following are **NOT** valid reasons for completing this measure:
      - Parent refuses, clinician forgot to administer CAMS or family did not return.

- **Family-Centered Behavior Scale (FCBS)**
  - Completed by: Parent/Caregiver
Specialty Measures

AD Programs

• **Personal Experience Screening Questionnaire (PESQ)**
  - Completed by: Youth, ages 12 -18 (“Users” only)
    - Answers based on the *Last Month*

• **AD Discharge Supplemental Questionnaire**
  - Completed by: Youth, ages 12 and older
    - Administered at Discharge to At-Risk *and* Users
## Languages & Versions

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<th></th>
<th>English</th>
<th>Spanish</th>
<th>Arabic</th>
<th>Tagalog</th>
<th>Vietnamese</th>
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<td>Clinician CAMS</td>
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<td>Assessment Cover Sheet</td>
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<td>ECBI Respondent Information</td>
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All forms are available in PDF format, with the exception of the ECBI & PESQ.
Administration Timepoints

- **Intake**
  - Completed **and** entered within 30 days of admission to the program

- **Follow-up**
  - Utilization Review
  - Every 3 or 6 Months

- **Discharge**
  - Completed **and** entered within 30 days of the case closing

*Note: The PESQ measure is only administered at Intake and at Discharge to ‘users’*
Re-Administering Measures

• **Do not** re-administer any of the following measures if they were completed *[within 2 months]*:
  - Parent CAMS
  - Youth CAMS
  - Clinician CAMS

• **Do not** re-administer the following measure if it was completed *[within the last month]*:
  - PESQ

*Note: The ECBI measure does not have restrictions*
Reasons for Non-Completion

- **Clinicians** should indicate the reason why the measure was not completed prior to submitting for data entry.

- Reasons available in the DES are noted at the bottom of the **SOCE Cover Sheet**.

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<thead>
<tr>
<th>MEASURES COMPLETED</th>
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<tbody>
<tr>
<td>CAMS PARENT / CAREGIVER</td>
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<td>CAMS YOUTH (Ages 11 and up)</td>
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<td>ECBI</td>
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<td>FCBS (Post-Intake Only)</td>
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<td>VICTIMIZATION SCALE (Optional)</td>
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* Reason for Non-Completion:
  - Parent Unavailable; Youth Unavailable; No Contact with Family; Youth Age; Refused; Meds Only client; Assessment done w/in last 2 months; Other (Specify Reason)
Where is the data entered?

San Diego System of Care Evaluation

- Client Information
- FCBS Forms - FCBS is not done at Intake
- PESQ
- Staff Information
- Reports
- Utilities
- Exit

SOCE Data Entry System

Shortcut to SDSOCEapp
Why is it important to try and avoid data entry errors?

- **Outcome Reports**
  - Overall numbers/percentages may not be accurate

- **Graphs**
  - May not reflect clients actual treatment progress
Can I check what information is missing or is incorrect?

Data Check Reports

• Missing Data Report

• Assessment and Timepoint Discrepancy Report
Additional Data Check Reports

• Open Cases
• Intake Cases
• Closed Cases
County Outcomes Reports

• **Discharged Outcomes Objectives**
  
  • Intake to Last Parent CAMS Summary
  
  • Intake to Last ECBI Summary
  
  • Intake to Last Youth CAMS Summary
  
  • Intake to Last CFARS Summary
Quarterly Data Transfer

• Effective October 2015, SOCE data will be uploaded via a secure website
  • Instructions will be e-mailed 2 weeks prior to the data transfer due date

• Programs should no longer submit the data on a USB device or CD
Let’s explore the DES....
Contact Information

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https://psychiatry.ucsd.edu/research/casrc/resources/SOCE/Pages/default.aspx