SD-CANS & PSC Administration Timepoints

**Intake**

The following forms should be completed and entered within 30 days of admitting the client to the program:

- Client Information Sheet
- SD-CANS (youth ages 6-21)
- PSC Parent (youth ages 3-18)
- PSC Youth (youth ages 11-18)

**Follow-up**

The following forms should be completed and entered at each UM/UR or if it has been 6 months since the last measure was completed, whichever comes first (data should be completed and entered within 30 days of UM/UR):

- Client Information Sheet
- SD-CANS (youth ages 6-21)
- PSC Parent (youth ages 3-18)
- PSC Youth (youth ages 11-18)

**Discharge**

The following forms should be completed and entered within 30 days of discharging the client from the program:

- Client Information Sheet
- SD-CANS (youth ages 6-21)
- PSC Parent (youth ages 3-18)
- PSC Youth (youth ages 11-18)

**Note:** If any of the measures are not completed, the clinician should submit the Client Information Sheet stating the reason for non-completion. *(See image below)*

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**SD - CANS**

- Completed [ ]
- Follow-up CANS done w/in last 60 days* [ ]
- In services less than 60 days* [ ]
- Youth Age (under 6 or over 21)* [ ]
- Exception - County Approved Only [ ]
- Other Reason(Specify): [ ]

**PSC PARENT**

- Completed [ ]
- Follow-up PSC done w/in last 60 days* [ ]
- In services less than 60 days* [ ]
- No Contact with Family [ ]
- Refused [ ]
- Youth Age (under 3 or over 18)* [ ]
- Exception - County Approved Only [ ]
- Other Reason(Specify): [ ]

**PSC YOUTH**

- Completed [ ]
- Follow-up PSC done w/in last 60 days* [ ]
- In services less than 60 days* [ ]
- No Contact with Family [ ]
- Refused [ ]
- Youth Age (under 11 or over 18)* [ ]
- Youth Unavailable [ ]
- Exception - County Approved Only [ ]
- Other Reason(Specify): [ ]

*Excluded from compliance calculations