Position Description for Division Chief of General Adult Psychiatry

The UC San Diego (UCSD) Department of Psychiatry (psychiatry.ucsd.edu) is seeking a Division Chief of General Adult Psychiatry. This position will be accountable to Division Members and report directly to the UCSD Department of Psychiatry Chair. Interested applicants should submit a CV, a statement of interest and a statement of contributions to diversity to the Chair’s Office (Loralyn Cross at lkcross@health.ucsd.edu) by end of business 6/30/2021.

Function:
The overall function of the Division Chief, General Adult Psychiatry is to achieve the Division’s academic, operational, financial, and strategic goals by providing leadership, quality oversight, and research direction for members of the Division. The General Division will encompass a range of psychiatric services including inpatient, general outpatient, emergency, consultation liaison and community psychiatry.

Responsibilities:

Division Leadership

a. Recruit and build the team of Division clinicians.
b. Work with administrative staff to ensure physician onboarding, including credentialing and workflow training.
c. Work with administrative staff to create and maintain physician coverage schedule that meets the clinical needs of UCSD Health.
d. Monitor clinical access and quality outcomes, innovative models of clinical care, clinical development, citizenship, and academic achievements.
e. Conduct performance evaluations of Division clinicians. Conduct coaching/corrective action in collaboration with Administration, HR, and others.
f. Engage UCSD Health System stakeholders to implement General Psychiatry services at new sites through in-person and virtual meetings.
g. Engage UCSD Health System stakeholders to sustain and develop services at existing sites through in-person and virtual meetings.
h. Collaborate with UCSD Health to determine appropriate staffing levels, capital expenditure needs and fiscal requirements for operating budget.

Academics and Research

a. Develop a culture of innovation and discovery to improve mental health within General Adult Psychiatry.
b. Define scholarly and career development goals for each member of the Division, and monitor and facilitate success, as appropriate.
c. Encourage excellence in education and training for medical students, residents, and fellows. Seek funding to expand educational goals.
d. Enhance job satisfaction of Division members with goal of achieving a highly motivated, professional unit.

Quality

a. Establish measures to assess, review, and monitor clinical, research, and educational progress and quality.
b. Oversee performance of Division physicians, fellows, and APPs. Safeguard clinical research participant safety and outcomes.
c. Respond timely to conduct complaints and/or grievances in alignment with UCSD Health.
d. Monitors clinical portfolio to ensure consistency with evidence-based and national standards of care.
e. Participate and lead or assist with the peer review, corrective action and other matters involving compliance by Division members with Medical Staff and Hospital Bylaws, Rules, Regulations, Policies and Procedures.

General
a. Provides additional services as requested by the Chair.
b. Assist with fundraising efforts.
c. Chair committees as requested.

Accountabilities/Qualifications:
1) Licensed physician or psychologist in the State of California
2) Appointment to the Hospital’s Active Medical Staff
3) Appointment to the UCSD, School of Medicine Faculty qualified for appointment at the level of senior Assistant, Associate or Full Professor
4) Experience, training, and demonstrated track record of success in research and education in General Adult Psychiatry.
5) History of service excellence

Duration/Term: As set forth by the Bylaws of UCSD, serves at the pleasure of the Chair. Term duration will be 3 years and renewable once.

Compensation: This position is estimated to involve about 30% effort and departmental salary support will be provided commensurate with this effort.