

## DEA Exempt Information

UCSD faculty physicians and Advance Practice employees, licensed in the state of California may apply for a fee exempted Drug Enforcement Administration certificate to be used only at UCSD locations. If the practitioner has a practice outside of UCSD – then a second DEA certificate will need to be obtained and paid for separately.

The forms can be found on the DEA's website,  
[http://www.deadiversion.usdoj.gov/online\\_forms\\_apps.html](http://www.deadiversion.usdoj.gov/online_forms_apps.html)

Choose the appropriate box for Renewal of Registration or a New Registration

- Select Form 224
- Select Business Activity, drop down to Practitioner

There is no charge for the DEA registration (the fee will be exempt) but a UCSD Medical Center addresses and mail code must be used.

UC San Diego Health System  
Department of list your dept  
200 West Arbor Drive, Mail Code XXXX (your mail code)  
San Diego, CA 92103-XXXX(your mail code)

or

UC San Diego Health System  
Department of list your dept  
9500 Gilman Drive, Mail Code XXXX (your mail code)  
La Jolla, CA 92093-XXXX(your mail code)

Or

UC San Diego Health System  
Department of list your dept  
3855 Health Sciences Drive, Mail Code XXXX (your mail code)  
La Jolla, CA 92093-XXXX(your mail code)

For the Certifying Individual information - enter the following:

Meg Bassett, Director Med Staff Admin

Phone: 619-543-7874

Email: mbassett@ucsd.edu

PRINT your receipt after you complete the online registration.

For some renewals – you are able to PRINT your new certificate after completing the registration.

Certificates take 4-6 weeks. Remember to send a copy of your certificate to the medical staff office at internal mail code 8821.

**Allied Staff New DEA Applicants:**

On the first page of the Application –

The Business Category should always be set at Form 224 – Practitioners, Mid-Level Practitioners, Pharmacies, Hospitals/Clinics, Teaching Institutions.

Under that – at the bottom of page - you will need to select one Business Activity from the drop down menu. There is not a specific category for Nurse Midwives or Nurse Anesthetists – you will need to select MLP-Nurse Practitioner.

On the next page (page 1) General Information - In the box for First Name – you will need to enter your First name, Middle Initial and Degree – either CRNA or CNM. Some practitioners opt to spell it out as Nurse Anesthetist or Nurse Midwife – those are also acceptable – it is personal choice.