

Instructions for updating your information with CURES

It is important to follow these instructions exactly as described in order for the system to accept your new data.

1. **IMPORTANT:** a contemporary browser (IE 11 or higher, Safari, FireFox or Chrome) **is required** to perform the various interactive CURES registration steps.
2. Login to your CURES account at <https://cures.doj.ca.gov>
3. In the upper left of your home page, click "**User Account**" to display "**User Profile**"
 - a. Your information will display (First Name, Last Name, etc.)
4. Click on "**Address**"
5. **IMPORTANT:** click on the Pencil to initiate the edit [which will only show if you're using your browser's most recent version]
 - a. Update BUSINESS Name
 - b. Update BUSINESS street number and name **only**
 - i. System will reject Home addresses
 - ii. System will reject suite/room/unit number, floor, etc.
 - c. Update BUSINESS Zip Code
 - i. When you've completed #7, the City & State will auto populate
6. **IMPORTANT:** click the ✓ Blue Check Mark to complete; data WILL NOT update if this step is missed.

CURES Help Desk at cures@doj.ca.gov or (916) 227-3843